

# EXHIBIT 7



paul jones &lt;ccrdcorp@gmail.com&gt;

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**DMA PAYMENT SCHEDULE**

1 message

**Monk, Robert** <Robert.Monk@mrta.us>

Fri, Jan 26, 2018 at 3:47 PM

To: "aaron@aarontransportllc.com" &lt;aaron@aarontransportllc.com&gt;

Cc: DMAContracts &lt;DMAContracts@mrta.us&gt;

Vendors,

There appears to be a common misunderstanding regarding the DMA payment cycle, and when you should expect to receive your payments. Please refer to your contract with regard to calculating payments. MART calculates *5 business days* from the last date of the billing cycle (15<sup>th</sup> of every month and last calendar day of a given month) and then *45 calendar days* until payment for that cycle. So for instance, the next payment due will be for work performed December 1-15, 2017. 5 business days brings you to December 22<sup>nd</sup>, 2017, the 45<sup>th</sup> calendar day from that date is February 5<sup>th</sup>, 2018, which is when payment will be due. Most months, you will see two payments, however MART **does not use a bi-weekly schedule for payments**. Attached you will find the payment structure for the next 6 months and when you may expect payment.

Please also note, these dates are the **latest** a payment will be made, you may in fact receive payments earlier, but it is not guaranteed.

If you have any questions or concerns regarding payments or the calculation, please contact DMAContracts at your earliest convenience.

*Robert A. Monk, Jr.**Sr. Staff Assistant, Program Management**Montachusett Regional Transit Authority**Ph: (978)- 665-2806**Fax: (978)-342-1063*

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**2 attachments****DMA PAYMENT SCHEDULE.docx**

12K

**DMA PAYMENT SCHEDULE.DOCX**

12K

**DMA PAYMENT SCHEDULE**

<b><i>WORK DATE</i></b>	<b><i>PAYMENT DATE</i></b>
DECEMBER 1-15, 2017	FEBRUARY 5 <sup>TH</sup> , 2018
DECEMBER 16-31, 2017	FEBRUARY 22 <sup>ND</sup> , 2018
JANUARY 1-15, 2018	MARCH 8 <sup>TH</sup> , 2018
JANUARY 16-31	MARCH 24 <sup>TH</sup>
FEBRUARY 1-15	APRIL 9 <sup>TH</sup>
FEBRUARY 16-28	APRIL 21 <sup>ST</sup>
MARCH 1-15	MAY 6 <sup>TH</sup>
MARCH 16-31	MAY 21 <sup>ST</sup>
APRIL 1-15	JUNE 4 <sup>TH</sup>
APRIL 16-30	JUNE 21 <sup>ST</sup>
MAY 1-15	JULY 6 <sup>TH</sup>
MAY 16-31	JULY 22 <sup>ND</sup>
JUNE 1-15	AUGUST 6 <sup>TH</sup>
JUNE 16-30	AUGUST 23 <sup>RD</sup>



paul jones &lt;ccrdcorp@gmail.com&gt;

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**FW: PAYMENT SCHEDULE FY19**

1 message

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**Richard, Stephanie** <Stephanie.Richard@mrta.us>

Wed, Jul 25, 2018 at 10:41 AM

As a courtesy to our vendors, MART is releasing the estimated payment cycle for Fiscal 2019. Please refer to your contract with regard to calculating payments. MART calculates *5 business days* from the last date of the billing cycle (15<sup>th</sup> of every month and last calendar day of a given month) and then *45 calendar days* (not including holidays) for payment expectancy. Most months, you will see two payments, however MART **does not use a bi-weekly schedule for payments**. Attached you will find the payment structure for the next YEAR and when you may expect payment.

Please also note, these dates are the **latest** a payment will be made, you may in fact receive payments earlier, but it is not guaranteed.

If you have any questions or concerns regarding payments or the calculation, please contact [DMAContracts@mrta.us](mailto:DMAContracts@mrta.us) at your earliest convenience.

Thank you

*Stephanie Richard*

**Assistant Program Manager**

**MART**

**PROGRAM/ CONTRACT MGMT DEPT**

ph: 978-665-2830

fx: 978-342-1063

**FY19 BILLING SCHEDULE.docx**

13K

<b>FY19 Billing Cycle</b>	<b>****Approx pay date</b>
July 1-15	4-Sep
July 16-31	22-Sep
Aug 1-15	7-Oct
Aug 16-31	26-Oct
Sep 1-15	6-Nov
Sep 16-31	21-Nov
Oct 1-15	8-Dec
Oct 16-31	24-Dec
Nov 1-15	9-Jan
Nov 16-30	24-Jan
Dec 1-15	7-Feb
Dec 16-31	23-Feb
Jan 1-15	10-Mar
Jan 16-31	25-Mar
Feb 1-15	11-Apr
Feb 16-28	22-Apr
Mar 1-15	7-May
Mar 16-31	21-May
Apr 1-15	7-Jun
Apr 16-30	22-Jun
May 1-15	8-Jul
May 16-31	23-Jul
Jun 1-15	6-Aug
Jun 16-30	22-Aug



paul jones &lt;ccrdcorp@gmail.com&gt;

**CCRD**

2 messages

**paul jones** <ccrdcorp@gmail.com>  
To: "Badgley, Rebecca" <rebecca.badgley@mrta.us>

Thu, Nov 16, 2017 at 4:25 PM

Dear Rebecca Badley,  
I am writing to ask you the procedure to find out when CCRD will be receiving the payment from September 16-30 2017, the final invoice was put in Oct 3, 2017.

Can you please give me some clarity regarding the payment Thank you.

**Paul Jones / Director**  
**Commonwealth Community**  
**Recovery Division Inc.**  
**79 Thompson Street**  
**Springfield, Ma 01109**  
**Cell: 617-939-5417**  
**Toll Free: 888-680-4667**  
**Fax: 888-726-8386**

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**Badgley, Rebecca** <rebecca.badgley@mrta.us>  
To: paul jones <ccrdcorp@gmail.com>

Fri, Nov 17, 2017 at 9:01 AM

Paul,

The EFT was processed yesterday so you should have already received an email already.

Rebecca

[Quoted text hidden]



paul jones &lt;ccrdcorp@gmail.com&gt;

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**Check status**

2 messages

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**paul jones** <ccrdcorp@gmail.com>

Thu, Apr 5, 2018 at 10:41 AM

To: Mart Rebecca Badgley &lt;rebecca.badgley@mrta.us&gt;

Bcc: ccrdcorp@gmail.com

Hello Rebecca I am writing to confirm if CCRD INC will be receiving a check today, indirect for me to know if I should issue checks for tomorrow.

I received email some time ago stating that checks will be received on the 5th thanks for your time.

Paul Jones

Sent from my iPhone

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**Badgley, Rebecca** <rebecca.badgley@mrta.us>

Thu, Apr 5, 2018 at 12:27 PM

To: paul jones &lt;ccrdcorp@gmail.com&gt;

I do not that the fiscal department is working on processing the EFT however, I cannot make assurances as to when it will be in your account.

[Quoted text hidden]